

# MUSIC IN THE CLUBHOUSE

A Partnership of Hawaii Youth Symphony + Boys & Girls Club of Hawaii



Hawaii Youth Symphony



BOYS & GIRLS CLUB  
OF HAWAII

**Space is  
Limited!**

**REGISTER TODAY online: [www.HiYouthSymphony.org](http://www.HiYouthSymphony.org)**

**HYS subsidizes the costs of instruction, instrument rental, guest artists, & classroom materials so that classes can be low cost to all students. Because these classes are very popular, students must adhere to strict attendance policies and check-in procedures. (observing all DOE holidays & breaks)**

## Music4Kids

**Oct. 3, 2017–Apr. 26, 2018**

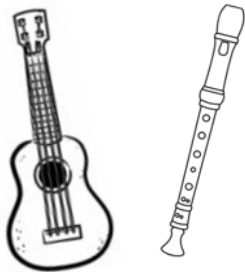
- For students age 7 (& Gr. 2) thru age 9 (& Gr. 5)
- Tuesdays & Thursdays, 5:00–6:00 pm
- All Kids Participate!
  - Learn recorder & ukulele
  - Play & Sing
  - General musicianship skills
  - Expand your appreciation for music
  - Perform for family & friends

## Clubhouse Band

**Sept. 12, 2017–April 26, 2018**

- For students age 10 and up
- Tuesdays & Thursdays, 5:00–6:15 pm
- Learn to play one of these instruments:
  - Trumpet 
  - Trombone 
  - Saxophone 
  - Flute 
  - Clarinet 

**NO PRIOR EXPERIENCE NECESSARY!**



### EVERYONE gets to:

- Learn to read music
- Have fun, make new friends
- Meet and hear amazing guest artists
- Perform in a free community concert!



All classes take place at the

**Boys & Girls Club Spalding Clubhouse**

**1704 Waiola St. (near Washington Middle School)**

\*Students are required to become Boys & Girls Club members

**For More Info & Registration**

**Visit us online at**

**[www.HiYouthSymphony.org](http://www.HiYouthSymphony.org)**

# MUSIC IN THE CLUBHOUSE

A Partnership of Hawaii Youth Symphony + Boys & Girls Club of Hawaii



Hawaii Youth Symphony



BOYS & GIRLS CLUB  
OF HAWAII

## REGISTRATION FORM

Space is limited and filled on a first-come-first-registered basis.

Registration deadline: September 5, 2017

Please register my child for (choose one):

**Music4Kids**

Age 7 (& grade 2) to Age 9 (& grade 5)

Tuesdays & Thursdays, 5:00–6:00 pm

Oct. 3, 2017–April 26, 2018

**OR**

**Clubhouse Band (ages 10+):**

Tuesdays & Thursdays, 5:00-6:15 pm

Sept. 13, 2017–April 26, 2018

### STUDENT INFORMATION (Please Print)

Student Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Student's Cell Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

GENDER:  Female  Male BIRTHDATE: \_\_\_/\_\_\_/\_\_\_

AGE: \_\_\_ SCHOOL: \_\_\_\_\_ Grade: \_\_\_

**Lives with: (Check one)**

- Both Parents  
 Mother  Father  Guardian

### PARENT/GUARDIAN INFORMATION (Please Print)

Mother/Guardian's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mother/Guardian's Email: \_\_\_\_\_

Mother/Guardian's Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Father/Guardian's Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Father/Guardian's Email: \_\_\_\_\_

Father/Guardian's Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Please CONTINUE to page 2

# MUSIC IN THE CLUBHOUSE

A Partnership of Hawaii Youth Symphony + The Boys & Girls Club of Hawaii



Hawaii Youth Symphony



BOYS & GIRLS CLUB  
OF HAWAII

CHECKLIST OF ITEMS NEEDED FOR A COMPLETE REGISTRATION PACKET.  
Please mail or drop off this entire packet to HYS, at the address below.

- THIS REGISTRATION FORM (2 pages complete with signatures)
- \$25 REGISTRATION FEE (payable to HYS)
- HYS Participation Agreement Form (complete with signatures)
- HYS Release for Emergency Care Form

ARE YOU CURRENTLY A MEMBER OF THE BOYS & GIRLS CLUB SPALDING CLUBHOUSE?

- Yes, my membership expires on \_\_/\_\_/\_\_. (Membership must be renewed ANNUALLY. If your membership will expire before Sept. 2017 please submit items 1 & 2 listed below.)
- No, I have attached the following documents:

1. BOYS & GIRLS CLUB COMPLETED APPLICATION (4 pages with signatures)
2. \$25.00 BOYS & GIRLS CLUB MEMBERSHIP FEE (payable to BGCH).

*If your child is in 9th grade or higher, the membership is reduced to \$15.00*

3. **PROOF OF AGE:** Please submit a copy of your birth certificate, government-issued photo ID or passport.

Mail or Deliver by 9/5/17 to:  
Hawaii Youth Symphony  
1110 University Ave #200  
Honolulu, HI 96826-1598

# Participation Agreement Form

## PLEASE READ CAREFULLY

**Parents** must understand and agree to the following:

One of the aims of HYS is to promote the musical and personal development of its members by providing opportunities to learn and perform challenging orchestral music. My child has my permission to participate in HYS events and concerts. I agree to waive all claims against HYS for any injury or property damage that my child may incur. I also give permission for my child to participate in any HYS-sponsored recreational activities. I waive any claim, suit, or other legal action against HYS in the event that my child suffers any injuries as a result of his/her participation in any HYS concerts, events or recreational activities.

I understand that all reasonable safety precautions will be taken at all times by HYS. I also understand the possibility of unforeseen hazards. In consideration of my child's participation with HYS, I agree to indemnify and hold harmless HYS, its employees, volunteers, and agents, contracted or otherwise, from any liability for injury, diseases, or any damages resulting from said participation. My signature also binds my child and me to the students' agreement below.

**Volunteers** must understand and agree to the following:

I understand that parents and guardians are asked to volunteer with HYS related events. These events include, but are not limited to, providing general assistance at weekly rehearsals and concert events. I realize that volunteers may be asked to provide help in physically moving and setting up instruments and other orchestra equipment prior to or after rehearsals and concerts. I also realize that volunteers may be asked to provide help in the sales of merchandise, general office chores, taking attendance, running errands, answering questions and providing scheduling information. I waive any claim, suit, or other legal action against HYS in the event that I suffer any injuries as a result of participation in any HYS volunteer activities. I agree to release and hold harmless the HYS employees, volunteers, and agents, contracted or otherwise, from any liability for injury, diseases, or any damages resulting from my participation as a volunteer in any HYS sponsored activities. I agree that the opportunity to participate in providing volunteer services at any HYS sponsored events constitutes good consideration for this release. I also understand that, as a condition of volunteering, I may be subject to an interview, criminal or other background check. (Further information regarding this process is available upon request.)

**Students** must understand and agree to the following:

Student musicians of HYS are expected to maintain high standards of personal conduct. The following behaviors are strictly prohibited: cigarette smoking; gambling; cohabitating; selling, possessing, consuming, or being under the influence of illegal drugs, narcotics, hallucinogens, or alcohol. Such behavior will lead to immediate expulsion from HYS. **Conductors will not tolerate texting, phone calls or use of any electronic devices during rehearsals.**

**All** Parents, Volunteers and Students must understand and agree to the following:

I give HYS permission to make, adapt, publish, distribute, publicly perform, transmit, display and/or otherwise use audio and video recordings and photographic images of me for archival, fundraising and publicity purposes. I hereby release HYS and its audio and video recorders and photographers from any and all liability for use of my publicity rights, including my name, voice or likeness, whether alone or in composite form. I understand that the audio and video recorders, photographers and HYS can use any artistic procedure for composition needed to produce a product, publication or display, for promotional (including fundraising) reasons.

***I have read and understand all Hawaii Youth Symphony (HYS) policies outlined above. By signing below, I am indicating that my parents and I have also read the 2017-18 HYS handbook, and fully understand its contents and implications.***

\_\_\_\_\_  
Father/Guardian's Signature & Date

\_\_\_\_\_  
Mother/Guardian's Signature & Date

\_\_\_\_\_  
Student's Signature & Date

\_\_\_\_\_  
PRINT Student's Name



Hawaii Youth Symphony

**CONFIDENTIAL INFORMATION**

**Release for Emergency Care**

To whom it may concern:

- I hereby give my consent to any emergency facility and/or physician to administer any treatment that such facility or physician may deem necessary or appropriate to my child.
- In the event of an emergency during which I cannot be reached, I give consent to transport by ambulance if the situation warrants it.
- I understand that I will be responsible for all expenses associated with above medical treatment. I will defend, indemnify and hold Hawaii Youth Symphony and its officers, directors, agents, volunteers and attorneys harmless from and against any damages, liabilities, claims, costs or expenses arising from any such medical treatment.

Student Name: \_\_\_\_\_

Family Physician's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Physician's Address: \_\_\_\_\_

Medical conditions (i.e. allergies, asthma, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Medications currently taking: \_\_\_\_\_

Date of last DPT or Tetanus: \_\_\_\_\_

Medical Insurance Plan Covering Child: \_\_\_\_\_

Policy #: \_\_\_\_\_ Policy Holders Name: \_\_\_\_\_

\_\_\_\_\_  
Father/Guardian's Signature & Date

\_\_\_\_\_  
Mother/Guardian's Signature & Date

**IT IS THE PARENT/GUARDIAN'S RESPONSIBILITY TO NOTIFY HYS OF ANY CHANGES IN THE ABOVE INFORMATION.**

**Proceed to next page**

**For Office Use Only:**

NEW OR RENEW

Member Name - \_\_\_\_\_

KidTrax ID - \_\_\_\_\_

Initial Service Date - \_\_\_\_\_

Staff Entry Initials - \_\_\_\_\_

Entry Date - \_\_\_\_\_

Payment Method - \_\_\_\_\_

Proof of Age -

# MEMBER REGISTRATION FORM



**BOYS & GIRLS CLUB  
OF HAWAII**



# WELCOME TO THE BOYS & GIRLS CLUB OF HAWAII!

**Confidentiality:** Any confidential information requested is for our records and for the funding our organization receives. The answers you provide will be kept completely confidential. Your cooperation in providing this information is both appreciated and necessary.

## CLUB MEMBERSHIP INFORMATION:

1. Club membership is available for 1<sup>st</sup> grade to 12<sup>th</sup> grade youth.
2. Membership Fee for a full calendar year of attendance from the day application is submitted: \$25.00 for Elementary and Middle School Students, \$10.00 for High School Students.
3. Members may begin to attend one day after membership form has been received (24-hour process) along with payment and verification documents.

## HOW TO BECOME A CLUB KID!

1. Membership form must be completely filled out by parent/guardian. There are four sections to this membership form: Member Information, Member Medical Information, Parent/Guardian Information, and Pick Up/Emergency Contact Information.
2. Must attach a copy of a legal document that verifies the age of the youth applying for membership. (Copy of Birth Certificate, Medical Card, School Transcripts, etc).
3. Membership forms, signature and legal documentation for age verification must be handed in to location in person.

MAHALO,

Tim Motts

President & CEO



**BOYS & GIRLS CLUB  
OF HAWAII**

# Club Member Registration Form

MEMBERSHIP:            NEW                    RENEW

MEMBERSHIP TYPE:	Scholarship	Standard Elementary: \$25.00
	Standard Middle School: \$25.00	Standard High School: \$10.00
	Donation (Optional): _____	

## MEMBER INFORMATION:

FIRST NAME:	MIDDLE NAME:	LAST NAME:
NICKNAME:	BIRTH DATE:	GENDER:

### MEMBER ADDRESS:

LINE 1:	CITY:
LINE 2:	STATE, ZIP:

### PHONE NUMBER AND EMAIL OF MEMBER:

PHONE NUMBER:	EMAIL:
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### MEMBER RACE/ETHNICITY:

RACE: (please pick one)	Native Hawaiian/Part Native Hawaiian	American Indian or Alaska Native
	Asian	Black or African American
	Other Pacific Islander	White

ETHNICITY: (please pick one)	Not Hispanic or Latino	Hispanic or Latino
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CAN MEMBER SWIM:	YES	REFERRAL:	Advertisement/Web	Church
	NO		School	Clubhouse
			Relative	Other: _____

### MEMBER ACADEMIC INFORMATION:

SCHOOL NAME:	CURRENTLY ENROLLED:	
STUDENT ID:	GRADE LEVEL:	SCHOOL YEAR:



## MEMBER MEDICAL INFORMATION:

PHYSICIAN  
NAME:

PHYSICIAN PHONE:

INSURANCE  
COMPANY:

INSURANCE POLICY NUMBER:

HOSPITAL:

MEDICATIONS:

MEDICAL  
ISSUES /  
ALLERGIES:

DISABILITIES:

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## PARENT/GUARDIAN INFORMATION:

### HEAD OF HOUSEHOLD:

FIRST NAME:

LAST NAME:

GENDER:

**HEAD OF HOUSEHOLD  
ADDRESS:**

ADDRESS SAME AS MEMBER

PRIMARY ADDRESS

LINE 1:

CITY:

LINE 2:

STATE, ZIP:

### **HEAD OF HOUSEHOLD TITLE AND CONTACT INFORMATION:**

TITLE:

COMPANY:

PRIMARY PHONE  
NUMBER:

PHONE TYPE:

Home

Work

Mobile

SECONDARY  
PHONE NUMBER:

PHONE TYPE:

Home

Work

Mobile

EMAIL:

EMAIL TYPE:

Home

Work

Other

### **HEAD OF HOUSEHOLD INFORMATION:**

HOUSEHOLD  
TYPE:

Extended Family

Family

Foster Family

Non-Family

Family/Homeless

FAMILY SETTING:	Mother	Father	Both Parents	Aunt/Uncle
	Brother/Sister	Foster Parents	Grandparents	Guardian
	Social Worker	Other: _____		

**CONFIDENTIAL:** The following information is necessary for our records and the funding our Organization receives. The answers you provide are completely confidential. Your cooperation in providing this information is both appreciated and necessary.

HOUSEHOLD INCOME CATEGORY:	Below \$25,290	\$25,290 - \$34,096	\$34,097 - \$42,902
	\$42,903 - \$51,708	\$51,709 - \$60,514	\$60,515 - \$69,320
	\$69,321 - \$78,126	\$78,127 - \$86,969	\$86,970 - \$95,813
	\$95,814 - \$104,657	Above \$104,658	DECLINE

FAMILY [HOUSEHOLD] SIZE:

ASSISTANCE PROGRAMS:	SSDI	SSI	TANF
	Day Care Voucher	General Assistance	Veterans Compensation
	Food Stamps	Medicaid	

MEMBER - SCHOOL LUNCH PROGRAMS:	Free School Lunch	Reduced School Lunch	Not Eligible
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**MILITARY INFORMATION:**

BRANCH:	AIR FORCE	ARMY	STATUS:	ACTIVE DUTY
	COAST GUARD	MARINE CORPS		NATIONAL GUARD
	NAVY			RESERVE
				RETIRED

START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

**OTHER PARENT/GUARDIAN:**

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

GENDER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS SAME AS MEMBER \_\_\_\_\_ PRIMARY ADDRESS \_\_\_\_\_

LINE 1: \_\_\_\_\_ CITY: \_\_\_\_\_

LINE 2: \_\_\_\_\_ STATE, ZIP: \_\_\_\_\_

**OTHER PARENT/GUARDIAN TITLE AND CONTACT INFORMATION:**

TITLE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

PRIMARY PHONE NUMBER: \_\_\_\_\_ PHONE TYPE: Home Work Mobile

SECONDARY  
PHONE NUMBER:

PHONE TYPE:

Home

Work

Mobile

EMAIL:

EMAIL TYPE:

Home

Work

Other

**MILITARY INFORMATION:**

BRANCH:

AIR FORCE

ARMY

STATUS:

ACTIVE DUTY

COAST GUARD

MARINE CORPS

NATIONAL GUARD

NAVY

RESERVE

RETIRED

START DATE:

END DATE:

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**PICK UP INFORMATION AND ALTERNATIVE EMERGENCY CONTACTS:**

Authorized to pick up Member - (as many as needed)

1) FIRST NAME:

LAST NAME:

PRIMARY PHONE  
NUMBER:

PHONE TYPE:

Home

Work

Mobile

RELATIONSHIP  
WITH MEMBER

Acquaintance

CONTACT TYPE:

Primary Emergency Contact

Aunt/Uncle

Emergency Contact

Brother/Sister

Lives with Member

Grandparent

Other: \_\_\_\_\_

2) FIRST NAME:

LAST NAME:

PRIMARY PHONE  
NUMBER:

PHONE TYPE:

Home

Work

Mobile

RELATIONSHIP  
WITH MEMBER

Acquaintance

CONTACT TYPE:

Primary Emergency Contact

Aunt/Uncle

Emergency Contact

Brother/Sister

Lives with Member

Grandparent

Other: \_\_\_\_\_

## Disclaimer, Assumption of Risk, and Waiver and Release of Liability

Please read this document (this “Waiver”) carefully as your signature indicates that you have agreed to sign away rights.

In consideration of being permitted to enter the Boys and Girls Club of Hawaii (the “Club”) facilities for any purpose and to participate in any program, event, or activity affiliated with the Club, whether or not located on Club premises, I agree to all of the following (please initial each section):

\_\_\_\_\_ Not Childcare. I ACKNOWLEDGE THAT THE CLUB PROVIDES RECREATIONAL SERVICES ONLY. THE CLUB DOES NOT PROVIDE CHILD CARE SERVICES and its programs and activities should not be used for such purpose. I acknowledge that the Club has an open door policy and that my child is free to come and go as he or she chooses. Parents or legal guardians who wish for their children to remain at the Club must instruct their children to do so.

\_\_\_\_\_ Release. For myself and on behalf of the child listed below, and anyone who claims by and through us, I FOREVER RELEASE, AND PROMISE NOT TO SUE the Club, its Board of Directors, its Alliance Board, officials, agents, volunteers, employees, staff, members, managers, officers, associate agents, contractors, sponsors, vendors, exhibitors, and/or any other person or company in any way associated with the Club (collectively, the “Releasees”), to the maximum extent allowed by law, from and for any and all liability, claims, demands, losses, costs, damages, actions, or any other legal responsibilities in any way related to the use of the Club or its facilities or participation in any Club program, event, or activity. This release includes without limitation any and all claims, foreseeable and unforeseeable, in relation to physical or other injury, death, or damage to property and any and all claims relating to negligent instruction, hiring, supervision, inspection or maintenance.

\_\_\_\_\_ Indemnification. I FOREVER AGREE TO INDEMNIFY AND REIMBURSE THE CLUB for any and all liabilities, claims, demands, losses, costs, damages, actions, and any other legal responsibilities the Club or the Releasees may incur due to (a) my presence or actions, (b) the presence or actions of the child listed below, (c) members of my family or my household, or (d) individuals I invite (i) onto the Club’s premises or (ii) to observe or use any facilities or equipment of the Club or (iii) to participate in any program affiliated with the Club, whether such liabilities, claims, demands, losses, costs, damages, actions, or any other legal responsibilities occur on the Club’s premises or elsewhere, including but not limited to the damages or liabilities resulting from the negligence of the Club, to the maximum extent allowed by law.

\_\_\_\_\_ Assumption of Responsibility/Risk. I FOREVER ASSUME FULL RESPONSIBILITY FOR ANY AND ALL RISK, KNOWN AND UNKNOWN, OF BODILY INJURY, DEATH, OR PROPERTY AND OTHER DAMAGE to me or to the child listed below, due to the negligence of the Club or any other cause – foreseeable and unforeseeable – to the maximum extent allowed by law, while in, about or upon the premises of the Club, while using the premises or any Club facilities or Club equipment, or while participating in any program affiliated with the Club, whether or not the injury, death, or damage occurs on the Club’s premises. I understand the risks inherent in the activities that the Club sponsors and assume all such risks, as well as all non-inherent risks, for myself and on behalf of the child listed below.

\_\_\_\_\_ Inspection. I agree that participation in any program affiliated with the Club is an acknowledgement that I have inspected the premises, facilities, equipment and programs and that I find them to be safe for my observation, use and participation, and that I find them to be safe for the participating child listed below. I make this acknowledgement for myself, the child listed below, and our respective personal representatives, heirs, devisees, successors, successors in trust, assigns, and next of kin.

\_\_\_\_\_ Definitions. I understand that the phrases “participation in any program affiliated with the Club” and “participate in any program affiliated with the Club” as used in this Waiver include entry onto Club premises for any purpose (whether or not for the purpose of participating in an event affiliated with the Club), observation of any event affiliated with the Club, participation in any activity affiliated with the Club whether at the Club or at another location, the use of any transportation provided by the Club, and the use of any Club facilities or equipment.

\_\_\_\_\_ Regardless of Location. I understand that the Club often takes participants off-site and that this Waiver applies to all field trips, excursions, and any and all other off-site activities, regardless of where the Club's programs or activities take place and the location of the child.

\_\_\_\_\_ Representation Regarding Legal Guardian. I am the legal custodian and have guardianship rights with respect to the child on whose behalf this Waiver is executed. I sign for said child under express authority. I hereby represent and warrant that I am of full legal age and have every right to contract for said child.

\_\_\_\_\_ Medical Consent. If I or the child listed below should suffer injury or illness, I grant permission for the Club to use its sole discretion to have me or the child listed below transported to a medical facility for medical care and treatment, and I take full responsibility for this action. Further, I agree to be responsible for the full cost of any such medical treatment, and agree to indemnify and reimburse the Club for any and all liabilities, claims, demands, losses, costs, damages, actions, and any other legal responsibilities the Club or the Releasees may occur arising from or in connection with such medical care and treatment.

\_\_\_\_\_ Photos, Videos/Recordings. I acknowledge that from time to time photos, recordings, or videos may be taken of Club members engaged in Club-related activities and used in Club promotional materials (such as Club newsletters and Club web pages) and educational materials or submitted to local newspapers, publications, and TV stations to promote the Club, recognize member achievement, and raise money. By signing below, I consent and consent on behalf of the child listed below to the use of images or recordings of the participating child listed below to be used for public relations, news articles, telecasts, education, marketing, research, inclusion on the Club's website, fundraising, or any other purpose by the Club and its partners. I release the Club, their officers, directors, and employees, and each and all persons involved, from any liability in connection with the taking, recording, or publication of photographs, slides, computer images, videotapes, or sound recordings of the child listed below. Further, I waive all rights to any claims for payment or royalties in connection with any exhibition, televising, or other publication of these materials. I also waive any right to inspect or approve any photo, video, or film taken by the Club, or the person or entity designated by it. Note: If you wish to rescind or amend this consent at any time, please contact the Club.

I intend that this Waiver be as broad and inclusive as permitted by law and that, if any portion of this Waiver should be deemed to be invalid, the remainder will continue in full legal force and effect. I also intend that this Waiver will remain in full legal force and effect forever, regardless of whether or not my, or the participating child's, membership has expired. This Waiver shall be binding upon myself, the child listed below, and our respective personal representatives, heirs, devisees, successors, successors in trust, assigns, and next of kin. The courts of the State of Hawaii, and no other courts, shall have exclusive jurisdiction over any dispute relating to this Waiver, and the prevailing party in any such dispute shall be entitled to its attorneys' fees and costs.

I HAVE READ, UNDERSTAND, AND VOLUNTARILY SIGN THIS WAIVER FOR MYSELF AND ON BEHALF OF THE CHILD LISTED BELOW and have initialed the paragraphs above to indicate my understanding and acceptance. I further agree that no oral representations, statements or inducements apart from the foregoing Waiver have been made.

NOTE: BY SIGING BELOW, I HAVE AGREED FOR MYSELF AND ON BEHALF OF THE CHILD LISTED BELOW TO ALL OF THE WAIVER'S TERMS, INCLUDING THOSE TERMS CALLING FOR A SEPARATE INITIAL, REGARDLESS OF WHETHER I HAVE INITIALED WHERE INDICATED ABOVE. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY, WAIVER OF LEGAL RIGHTS AND I SIGN IT ON MY OWN FREE WILL.

**A copy of the child's birth certificate, baptismal record, state or military ID, medical card or school transcripts must be provided for age verification.**

\_\_\_\_\_  
**Parent of Guardian Signature**

\_\_\_\_\_  
**Member's Signature**

\_\_\_\_\_  
**Date**

## Charles C. Spalding Clubhouse – Member & Parent Guidelines

### Drop-In Policy

The Charles C. Spalding Clubhouse offers a drop-in program with an Open Door Policy. Members are asked to scan in and out with their membership card when they enter and exit the facility. Members are allowed to come and go at will throughout the program day, but they may only enter and exit the facility once. Youth will not be allowed to re-enter the Club once they choose to leave for the day. Youth must wait inside the Club for their parents or leave the premises to walk home - they may not wait outside for their parents. Parents must wait for their children at the front desk and are not allowed past the front desk without a prior appointment and visitor pass. The BGCH is not a licensed daycare agency.

### Front Desk Fines

If members do not have their ID with them when they enter the Club, they must pay \$1.00 to enter. If members do not have \$1.00 they will receive an IOU note and the parents will be notified. Fines will increase for each day they do not have a dollar or their ID card. If they have lost/damaged their ID and need a new one, new IDs are \$5.00. Parents are encouraged to have youth pay fines with their allowance or own money to help them learn responsibility and accountability. For every 15 minutes after the Club closes that a parent is late to pick up his/her child, they will be charged \$5. After 1 hour, the police will be called to pick up the child.

### What the Club Offers

The Club is a positive place that offers many educational, recreational and social activities. More specifically, our programs promote Academic Success, Good Character & Citizenship, and Healthy Lifestyles. Any youth who becomes a member may participate in all programs and activities offered by the Club (although some age restrictions may apply for certain programs). Caring and trained youth development professionals and outcome-based programs provide guidance in helping members to: discover needs, set goals, pursue interests and nurture talents, as well as broaden viewpoints, dissolve prejudices and resolve conflicts.

### The Five Main Rules of the Club

- Respect the adult leaders
  - Follow instructions, be polite and kind, and listen when adults are speaking to you
- Respect your peers
  - Keep your hands to yourself - physical aggression is absolutely unacceptable
  - Teasing, threatening, intimidation and other forms of bullying are not allowed
  - Leave your peers' belongings alone - do not steal or take what is not yours
- Respect yourself
  - Behave in a way that makes you proud of yourself - no swearing or abusive language
  - Be honest and tell the truth when solving conflicts
- Respect the place
  - Recognize that the Club is a positive environment used by many youth that needs to be safe
  - Take care of program equipment - use it gently, put it back after using it, and use it as intended
  - Keep program spaces neat - throw out trash and clean up after yourself
  - Weapons of any kind (or items that are used to injure another person) are not allowed
  - Possession of (or paraphernalia related to) alcohol, tobacco or illegal drugs on site is prohibited

HAVE FUN!

- Try new programs, get involved and participate and be open to things that are different

### Consequences

Consequences at the Club depend on how the member was being disrespectful. If there is an opportunity to remedy the situation, the member will be asked to do that first. Disagreements and conflicts between children are handled with conflict resolution guided by a program staff. Additionally, members may be asked to complete community service to give back to the Club. If the issue is more severe, parents will be notified of the situation and the consequences that were applied to create a solution. If the child repeatedly demonstrates the same problem, they may be asked to leave the Club for a period of time. Any issues relating to physical violence, possession of weapons or possession of illegal substances will result in automatic suspension. The Club member will be asked to leave the Club for a period of time determined by the Club Director and a parent meeting will be required with a behavioral contract before the member may participate at the Club again.

### Club Tee Shirts

All children participating in a Club-sponsored activity off-site are expected to wear a Club tee shirt. If they are not wearing a Club tee shirt, they will not be permitted to attend the excursion. Parents may verbally agree to cover the cost of the shirt when they pick their child up at the end of the day and the Club will provide the child with a new tee shirt.

### Lost and Damaged Items

The Boys & Girls Club of Hawaii and the Spalding Clubhouse will not be responsible for any lost or damaged items. Youth members are encouraged to leave all valuables at home.

Parent Signature: \_\_\_\_\_

Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## National Youth Outcomes Initiative Survey

Our Club takes part in an annual survey that is used to track the wellbeing of members in Boys & Girls Clubs nationally. Our Club is one of a group of Clubs across the country participating in this survey that asks how members feel about the activities and time they spend at the Club, education plans, and involvement in community service and work.

Additionally, the survey asks about the attitudes and health behaviors of Club members, including questions about nutrition and physical activity. Only teen members **aged 13 and older** are asked additional questions around alcohol, tobacco and other drug use, fighting, arrests, and whether teens are sexually active.

Members will be asked to fill out one survey in the spring during regular Club hours. The survey takes 30-45 minutes to complete, and will be administered online. Participating in this survey will cause no risk to your child. The only potential risk is that some teen members might find certain questions to be sensitive. The survey has been designed to protect your child's privacy. Members will not put their names on the survey, and no member will ever be mentioned by name in a report of the results. All information from the survey is being used to assess the wellbeing of Boys & Girls Clubs members and will be kept completely confidential. Only the Boys & Girls Clubs of America national organization that is conducting the survey will have access to the data. Others will see only reports of the information combined for groups of youth in the study or all youth at a Club. No reports will be shared that show your child's answers on the survey.

Your child will get no benefit right away from taking part in the survey. The results of this survey will help your child and other members of Boys & Girls Clubs in the future by assisting all national Boys & Girls Clubs to develop programming that best meets members' needs. We would like all members at our Club to take part in the survey, but the survey is voluntary. No action will be taken against the Club, you, or your child if he/she does not take part. Additionally, survey participants can skip any questions they do not wish to answer and may stop participating in the survey at any point without penalty. If you would like to see the survey, a copy is available at the front desk. You may review the survey at the Club during regular Club hours between 11:00am-7:00pm.

I **give permission** for my child to participate in the BGCA National Youth Outcomes Initiative Survey.

I **do not give permission** for my child to participate in the BGCA National Youth Outcomes Initiative Survey.

## Project Learn Mentoring Program

With the support of funding from the BGCA national office the Spalding Clubhouse implements the comprehensive Project Learn Mentoring Program. Project Learn provides the framework for nearly all programs in the Club to provide our youth members with opportunities for learning and education through high yield learning activities, or programs that educate youth through fun and engaging activities. All programs within the Project Learn framework are led by knowledgeable adult staff members that serve as mentors to the youth in the small group program. Project Learn aims to enhance youth development in the following areas: health & well-being, positive self-identity, civic and community involvement, moral compass and competencies (education, employment, social, emotional and cultural).

The following programs at the Spalding Clubhouse are examples of programs that fall within the Project Learn Framework:

**Power Hour** is a homework help and guidance program that creates time and space for youth to complete their assignments and other additional learning exercises with the assistance of our trained program staff and volunteer tutors.

**Healthy Habits** is a program designed to teach youth healthy eating habits, dietary guidelines and how to make simple recipes for breakfast, lunch and dinner.

**Girl Power** is a program for girls ages 7-12 that encourages girls to make positive choices in their life, how to maintain healthy friendships and relationships, and to explore a variety of career options.

**Man Hour** is aimed toward Club boys ages 10-14 to give them guidelines to understand what it means to be a responsible, respectable man in the Club, in their communities and within their families.

**weRead** is a read-aloud, read-along program for elementary youth that promotes increased literacy in a pressure-free environment with a focus on non-fiction books to increase understanding in the sciences.

**Charlie's Snack Shop** is a job training program for Club youth to introduce them to the world of employment in the Club snack shop. Youth must complete an application, interview and training to become staff members of Charlie's.

**Mad Science** encourages youth to exercise their curiosity and learn more about physics, chemistry and biology through a variety of hands-on experiments.

**Media** programs in the iMac computer lab are aimed to increase computer literacy and introduce youth to a variety of digital arts including photography, graphic design and filmmaking.

**Financial Literacy** teaches teen youth the foundations of budgeting, creating a savings, spending wisely and making financial decisions for their future.

**Torch Club** and **Leaders in Training** (for teens) are service-learning programs that connect Club youth to their communities and broaden their world views.

*To best implement our mission, all youth in the Club will be encouraged to participate in programs such as these on a regular basis to enable them to become responsible citizens.*

I, the parent or legal guardian for \_\_\_\_\_ hereby give my permission for my child to participate in the Project Learn Mentoring program at the Boys & Girls Club. I understand that my child will be guided by paid staff and/or volunteer mentors, all of which have been screened (including a criminal background check) and trained before beginning the program. I give the Boys & Girls Club Unit Director permission to obtain my child's academic and attendance records from my child's school.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date



# WELCOME TO THE BOYS & GIRLS CLUB OF HAWAII!

**Confidentiality:** Any confidential information requested is for our records and for the funding our organization receives. The answers you provide will be kept completely confidential. Your cooperation in providing this information is both appreciated and necessary.

## CLUB MEMBERSHIP INFORMATION:

1. Club membership is available for 1<sup>st</sup> grade to 12<sup>th</sup> grade youth.
2. Membership Fee for a full calendar year of attendance from the day application is submitted: \$25.00 for Elementary and Middle School Students, \$10.00 for High School Students.
3. Members may begin to attend one day after membership form has been received (24-hour process) along with payment and verification documents.

## HOW TO BECOME A CLUB KID!

1. Membership form must be completely filled out by parent/guardian. There are four sections to this membership form: Member Information, Member Medical Information, Parent/Guardian Information, and Pick Up/Emergency Contact Information.
2. Must attach a copy of a legal document that verifies the age of the youth applying for membership. (Copy of Birth Certificate, Medical Card, School Transcripts, etc).
3. Membership forms, signature and legal documentation for age verification must be handed in to location in person.

MAHALO,

Tim Motts

President & CEO



## Disclaimer, Assumption of Risk, and Waiver and Release of Liability

Please read this document (this "Waiver") carefully as your signature indicates that you have agreed to sign away rights. In consideration of being permitted to enter the Boys and Girls Club of Hawaii (the "Club") facilities for any purpose and to participate in any program, event, or activity affiliated with the Club, whether or not located on Club premises, I agree to all of the following (please initial each section):

**Not Childcare.** I ACKNOWLEDGE THAT THE CLUB PROVIDES RECREATIONAL SERVICES ONLY. THE CLUB DOES NOT PROVIDE CHILD CARE SERVICES and its programs and activities should not be used for such purpose. I acknowledge that the Club has an open door policy and that my child is free to come and go as he or she chooses. Parents or legal guardians who wish for their children to remain at the Club must instruct their children to do so.

**Release.** For myself and on behalf of the child listed below, and anyone who claims by and through us, I FOREVER RELEASE, AND PROMISE NOT TO SUE the Club, its Board of Directors, its Alliance Board, officials, agents, volunteers, employees, staff, members, managers, officers, associate agents, contractors, sponsors, vendors, exhibitors, and/or any other person or company in any way associated with the Club (collectively, the "Releasers"), to the maximum extent allowed by law, from and for any and all liability, claims, demands, losses, costs, damages, actions, or any other legal responsibilities in any way related to the use of the Club or its facilities or participation in any Club program, event, or activity. This release includes without limitation any and all claims, foreseeable and unforeseeable, in relation to physical or other injury, death, or damage to property and any and all claims relating to negligent instruction, hiring, supervision, inspection or maintenance.

**Indemnification.** I FOREVER AGREE TO INDEMNIFY AND REIMBURSE THE CLUB for any and all liabilities, claims, demands, losses, costs, damages, actions, and any other legal responsibilities the Club or the Releasers may incur due to (a) my presence or actions, (b) the presence or actions of the child listed below, (c) members of my family or my household, or (d) individuals I invite (i) onto the Club's premises or (ii) to observe or use any facilities or equipment of the Club or (iii) to participate in any program affiliated with the Club, whether such liabilities, claims, demands, losses, costs, damages, actions, or any other legal responsibilities occur on the Club's premises or elsewhere, including but not limited to the damages or liabilities resulting from the negligence of the Club, to the maximum extent allowed by law.

**Assumption of Responsibility/Risk.** I FOREVER ASSUME FULL RESPONSIBILITY FOR ANY AND ALL RISK, KNOWN AND UNKNOWN, OF BODILY INJURY, DEATH, OR PROPERTY AND OTHER DAMAGE to me or to the child listed below, due to the negligence of the Club or any other cause – foreseeable and unforeseeable – to the maximum extent allowed by law, while in, about or upon the premises of the Club, while using the premises or any Club facilities or Club equipment, or while participating in any program affiliated with the Club, whether or not the injury, death, or damage occurs on the Club's premises. I understand the risks inherent in the activities that the Club sponsors and assume all such risks, as well as all non-inherent risks, for myself and on behalf of the child listed below.

**Inspection.** I agree that participation in any program affiliated with the Club is an acknowledgement that I have inspected the premises, facilities, equipment and programs and that I find them to be safe for my observation, use and participation, and that I find them to be safe for the participating child listed below. I make this acknowledgement for myself, the child listed below, and our respective personal representatives, heirs, devisees, successors, successors in trust, assigns, and next of kin.

**Definitions.** I understand that the phrases "participation in any program affiliated with the Club" and "participate in any program affiliated with the Club" as used in this Waiver include entry onto Club premises for any purpose (whether or not for the purpose of participating in an event affiliated with the Club), observation of any event affiliated with the Club, participation in any activity affiliated with the Club whether at the Club or at another location, the use of any transportation provided by the Club, and the use of any Club facilities or equipment.

**Regardless of Location.** I understand that the Club often takes participants off-site and that this Waiver applies to all field trips, excursions, and any and all other off-site activities, regardless of where the Club's programs or activities take place and the location of the child.

**Representation Regarding Legal Guardian.** I am the legal custodian and have guardianship rights with respect to the child on whose behalf this Waiver is executed. I sign for said child under express authority. I hereby represent and warrant that I am of full legal age and have every right to contract for said child.

**Medical Consent.** If I or the child listed below should suffer injury or illness, I grant permission for the Club to use its sole discretion to have me or the child listed below transported to a medical facility for medical care and treatment, and I take full responsibility for this action. Further, I agree to be responsible for the full cost of any such medical treatment, and agree to indemnify and reimburse the Club for any and all liabilities, claims, demands, losses, costs, damages, actions, and any other legal responsibilities the Club or the Releasers may occur arising from or in connection with such medical care and treatment.

**Photos, Videos/Recordings.** I acknowledge that from time to time photos, recordings, or videos may be taken of Club members engaged in Club-related activities and used in Club promotional materials (such as Club newsletters and Club web pages) and educational materials or submitted to local newspapers, publications, and TV stations to promote the Club, recognize member achievement, and raise money. By signing below, I consent and consent on behalf of the child listed below to the use of images or recordings of the participating child listed below to be used for public relations, news articles, telecasts, education, marketing, research, inclusion on the Club's website, fundraising, or any other purpose by the Club and its partners. I release the Club, their officers, directors, and employees, and each and all persons involved, from any liability in connection with the taking, recording, or publication of photographs, slides, computer images, videotapes, or sound recordings of the child listed below. Further, I waive all rights to any claims for payment or royalties in connection with any exhibition, televising, or other publication of these materials. I also waive any right to inspect or approve any photo, video, or film taken by the Club, or the person or entity designated by it. Note: If you wish to rescind or amend this consent at any time, please contact the Club.

I intend that this Waiver be as broad and inclusive as permitted by law and that, if any portion of this Waiver should be deemed to be invalid, the remainder will continue in full legal force and effect. I also intend that this Waiver will remain in full legal force and effect forever, regardless of whether or not my, or the participating child's, membership has expired. This Waiver shall be binding upon myself, the child listed below, and our respective personal representatives, heirs, devisees, successors, successors in trust, assigns, and next of kin. The courts of the State of Hawaii, and no other courts, shall have exclusive jurisdiction over any dispute relating to this Waiver, and the prevailing party in any such dispute shall be entitled to its attorneys' fees and costs.

I HAVE READ, UNDERSTAND, AND VOLUNTARILY SIGN THIS WAIVER FOR MYSELF AND ON BEHALF OF THE CHILD LISTED BELOW and have initialed the paragraphs above to indicate my understanding and acceptance. I further agree that no oral representations, statements or inducements apart from the foregoing Waiver have been made.

NOTE: BY SIGNING BELOW, I HAVE AGREED FOR MYSELF AND ON BEHALF OF THE CHILD LISTED BELOW TO ALL OF THE WAIVER'S TERMS, INCLUDING THOSE TERMS CALLING FOR A SEPARATE INITIAL, REGARDLESS OF WHETHER I HAVE INITIALED WHERE INDICATED ABOVE. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY, WAIVER OF LEGAL RIGHTS AND I SIGN IT ON MY OWN FREE WILL.

**A copy of the child's birth certificate, baptismal record, state or military ID, medical card or school transcripts must be provided for age verification.**